## *Configure Outlook Express 5+*

Outlook Express is an E-Mail application included with Internet Explorer. When you install Internet Explorer; it may have taken your current e-mail settings to be used for Outlook Express. Therefore, Outlook Express may already be configured with your ISP e-mail configuration. If it isn't, or if you would like to add an e-mail address to Outlook Express, followthe procedure below. You can configure Outlook Express to chaek as many e-mail address as you like.
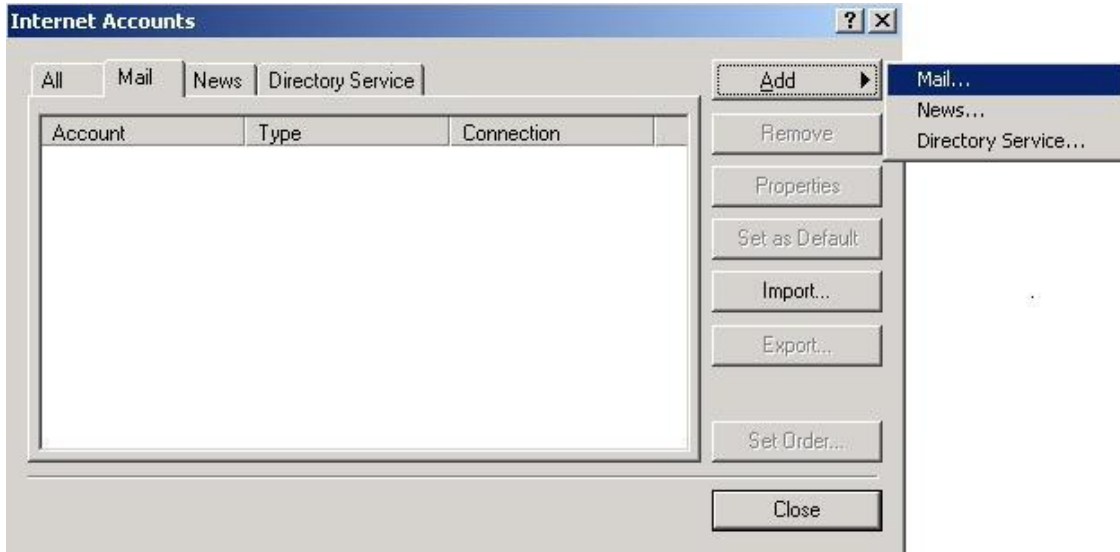
To add an e-mail account to Outlook Express:

- Start Outlook Express.
- Choose **Accounts** from the **Tools** menu. The **Internet Accounts** window will open.
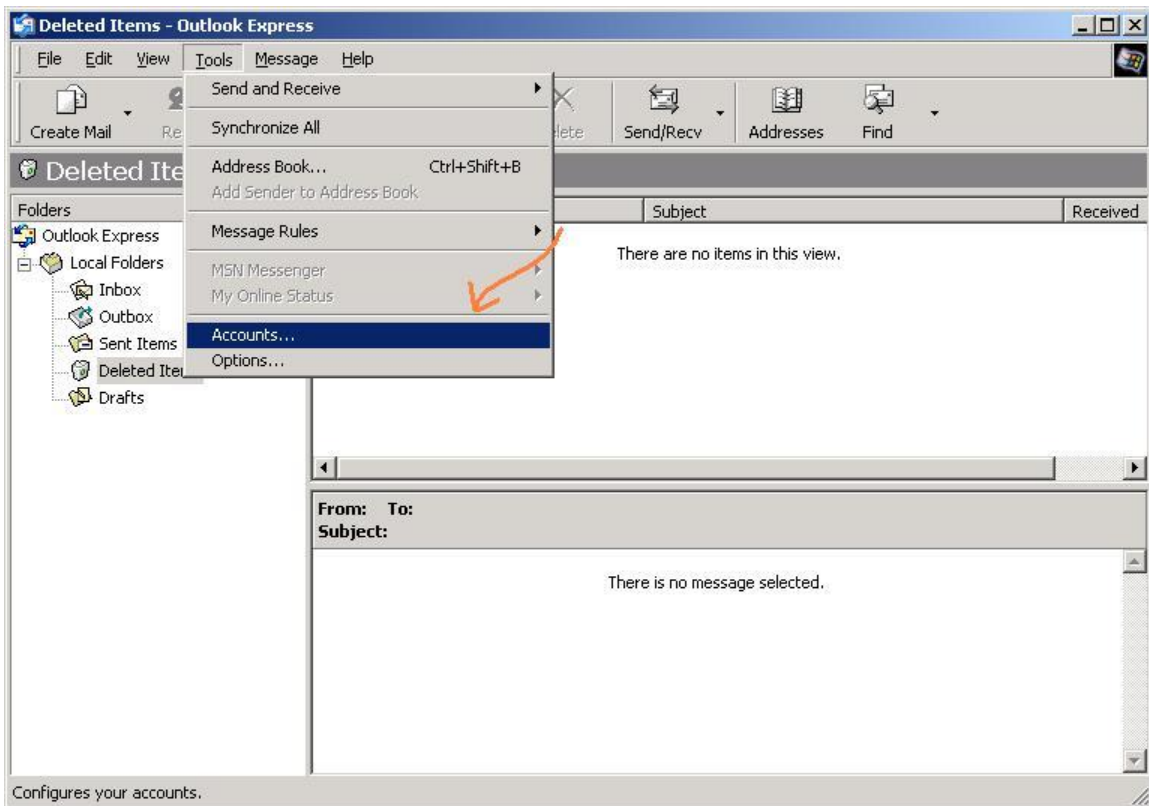
- Click the **Mail** tab. This will show you any e-mail accounts that are currently set up in Outlook Express.
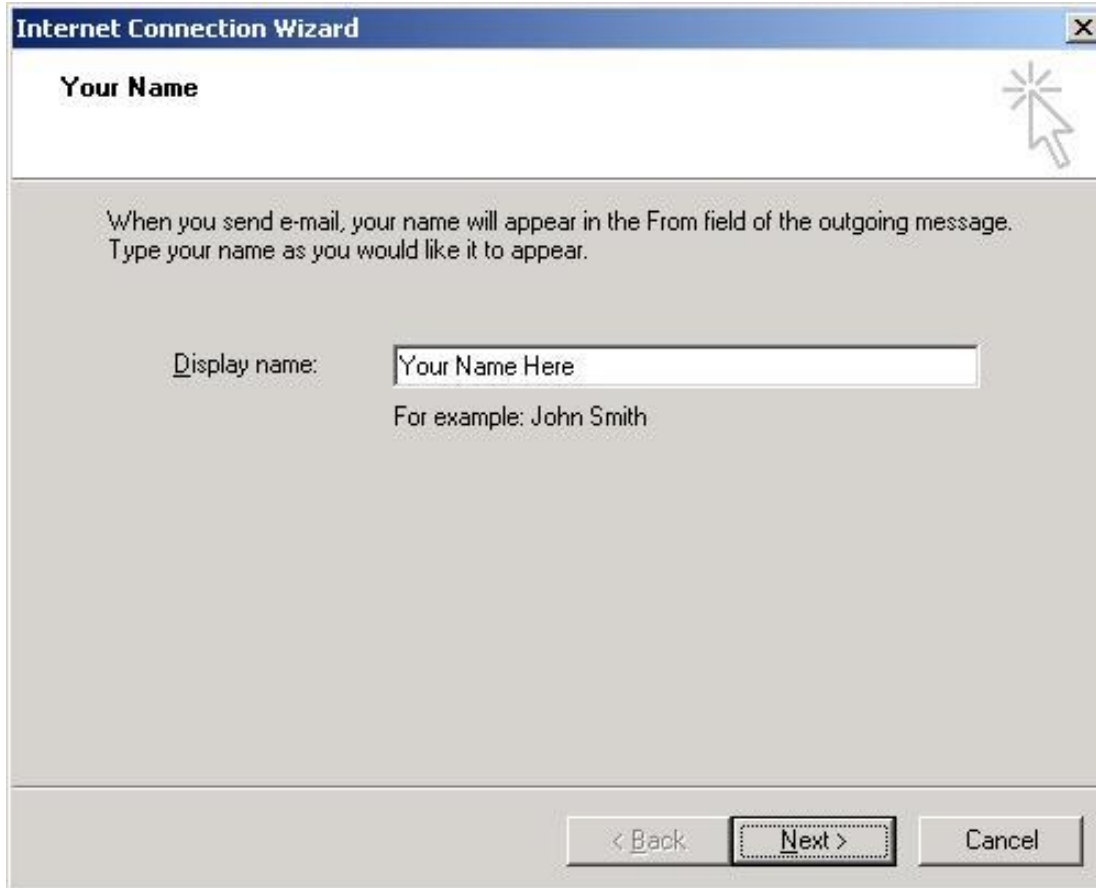- Click the **Add** button. A menu will pop up; choose **Mail.**

The **Internet Connection** wizard will appear to guide you through a series of configuration steps for the e-mail address you want to add.

- Type in a friendly name that will help you remember this e-mail address (such as Account's Mailbox or Mom's Mail) then Click **Next**.
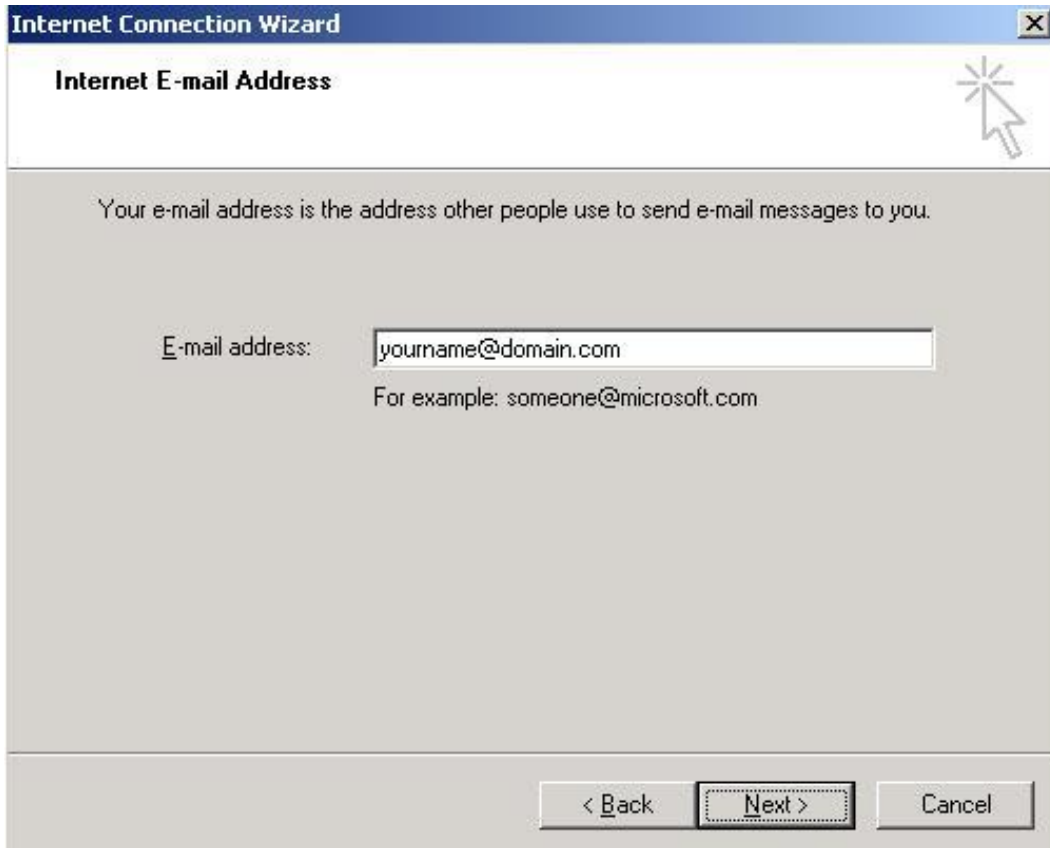
- Enter the e-mail address you want to add, in the form of *yourname@domain.com* and then click **Next.**

NOTE: Replace *domain* with your domain name. For example, if your e-mail address ends with "ISP.com", then your *domain* is "ISP" or if your e-mail address ends with "xyzabc.net" then your *domain* is "xyzabc.net" and so on.

Enter the following information:

- My incoming mail server is a: **POP3**
- Incoming mail (POP3 or IMAP) server: **domain.com**
  *(ex. if your domain is **yourdomain.net**, enter **yourdomain.net**)*
- Outgoing mail (SMTP) server: **smtp.domain.com**
  *(ex. if your domain is **yourdomain.net**, enter **smtp.yourdomain.net**)*
- And click *Next.*
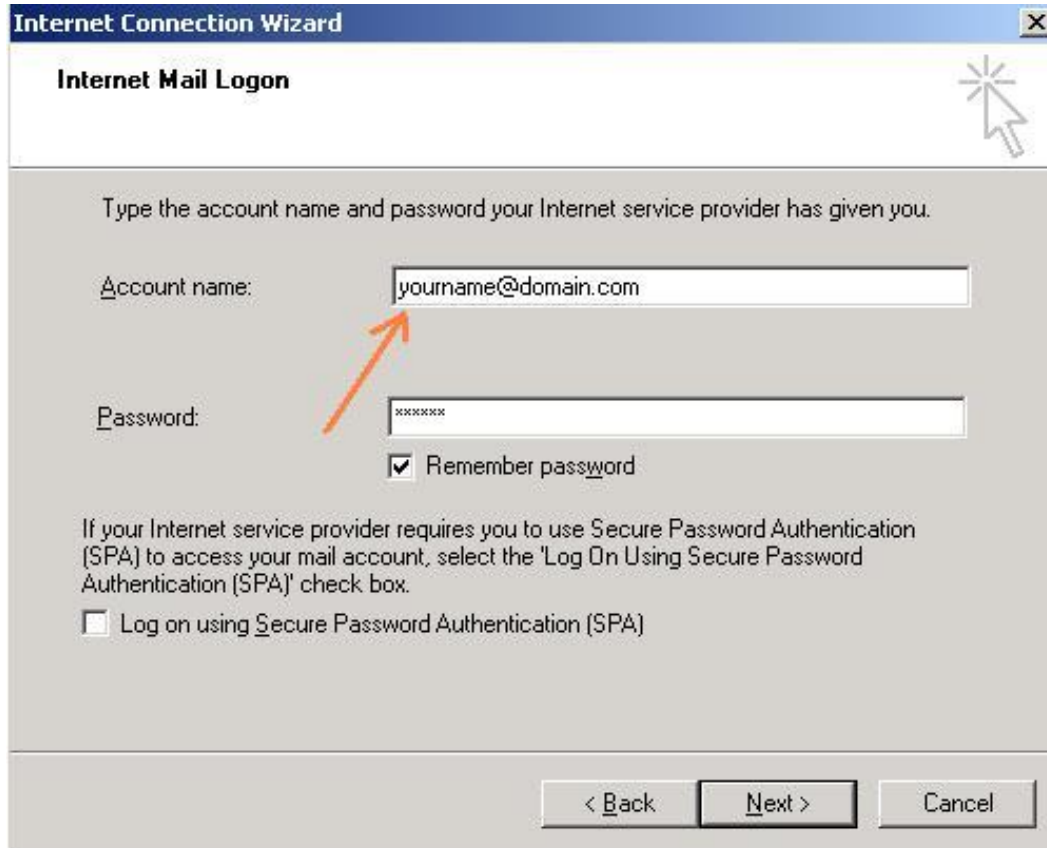
Enter the following information:

- **Account name:** Your mailbox name (Type your full Email ID here)
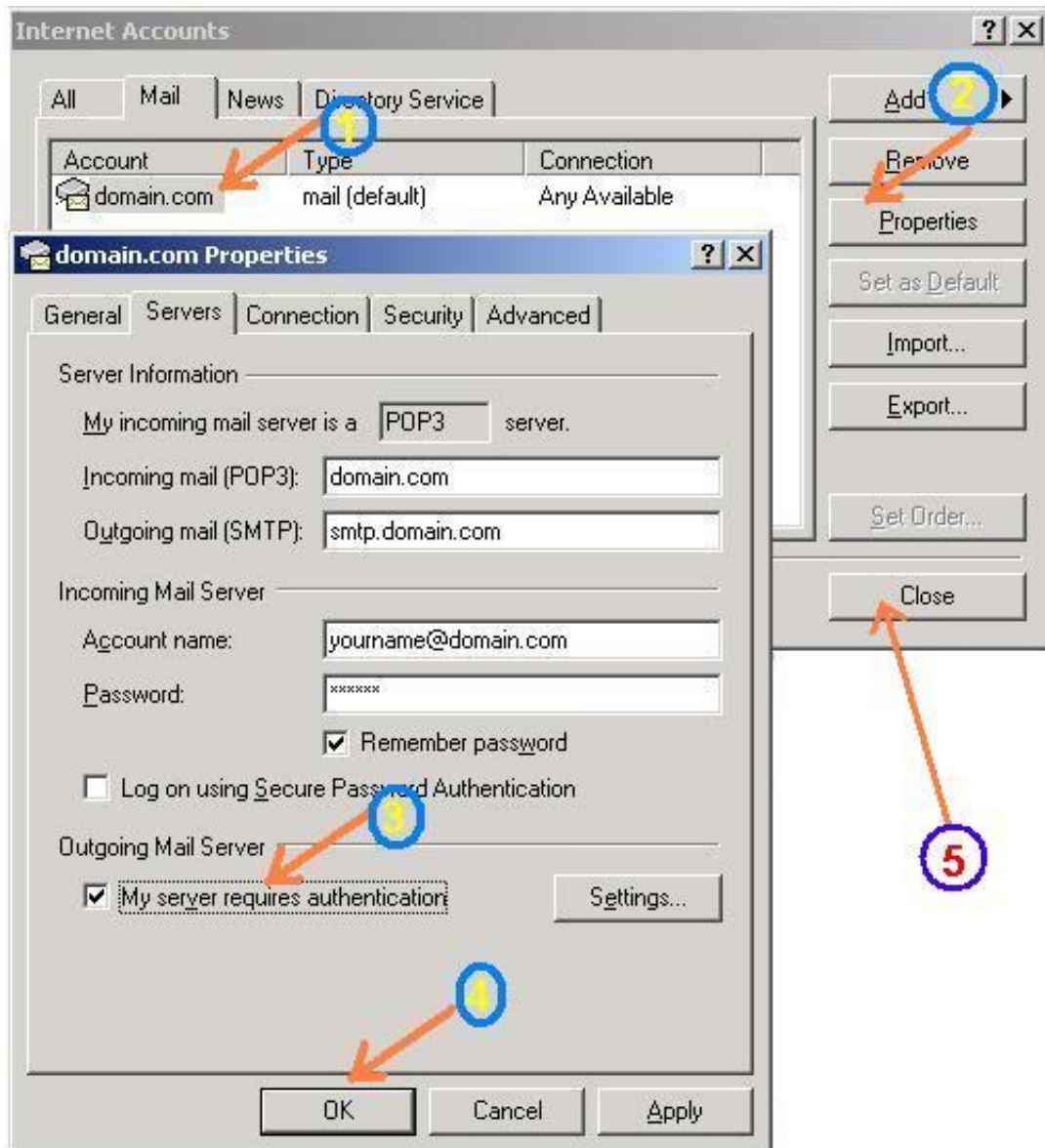- **Password:** Your e-mail password.

Click Finish to end new mail configuration

NOTE: Please Do This Also for Send Mails (Using Our SMTP)

- Click **Tools.**
- Click **Accounts.**
- Click the **Mail** tab, select your newly created account, click **Properties.**
- Select the **Servers** tab and check **My Server Requires Authentication**. Our SMTP Server Requires Authentication.

If you want to add another e-mail account to Outlook Express, repeat the above procedure. If not, click **Close**.